**ORLAND CEMETERY DISTRICT**

March 11, 2025

**9:00** A.M.

I.O.O.F Cemetery

District Office / 3900 County Road “P” Orland, California 95963

**AGENDA**

***This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the authority of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for public identification purposes only and will not necessarily be considered in indicated order. Details concerning agenda items are available for public reference during normal business hours at the District Office.***

1. **Call to order:**
2. **Pledge of Allegiance:**
3. **Roll call:**
4. **Public comment on any agenda item – Open or Closed:**

***The Board of Trustees of the Orland Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding Chair and identify themselves for record. The presiding Chair may, in the interest of time and good order, limit the length of public comments and presentations.***

1. **Consent Calendar:**
2. Approval of February 2025 Monthly Financial Expenditures/Claims Reports:
3. Approval of February 11, 2025, Board Meeting Minutes:
4. **Information Items:**
5. Managers Monthly Report: (February 2025)
6. Incidents/Safety Report: Raigoza Plot Relocation – Discussion/Update.
7. Correspondence: Call to action letters: AB 259 and SB 496.
8. Orland Cemetery District Audit 2023-2024: Update
9. Burial Report (February 2025):
10. Sales, Burials and Deposits January: (1) Full Burials (0) Disinterment and (1) Cremation Burials, (0) Niche, (0) Grave with Pre-Needs, (1) New Contract, (2) Grave Sales, (3) Pre-Needs Sale, (0) Gazebo Rental (0) 2x4 Monuments, (0) 2x8 Monument (1) Glue on, and (13) Contract payments.

**6. Information Items:**

1. Grounds Foreman Report (February 2025)
2. Monuments/Headstones: (2)- 2x4, (1) – 2x8, (0) - Glue On, (0)- 2x2
3. Winter Projects Update: Trash removal area update.
4. **New Business/Future Agenda Items:**
5. Orland Cemetery District February Office Closures:

* March 31, 2025 – Cesar Chavez Day.

1. Golden State Risk Management Authority: Notice of Intent to Withdrawal 2026-2027.
2. Past Due Contracts: The District currently has (3) past due Contracts. These contracts are 2+ years past due. Discussion/Review/Action.
3. Resolution No. 2025-03-11 “A Resolution Establishing the Appropriations Limit for the Orland Cemetery District for Fiscal Year Beginning July 1, 2024, and Ending June 30, 2025: Discussion/Review/Action.
4. Purchase of New Backhoe: Discussion/Review/Action.
5. Groundskeepers Uniforms: Discussion/Review/Action.
6. Possible Unauthorized Burial IOOF Cemetery: Discussion/Review/Action.
7. California Form 700: Distribute/Complete.
8. 2025 GASBS 68 Actuarial Information for CalPERS Cost-Sharing (Risk Pool) Plans:
9. Resolution No. 2025-03-11-3 “Masonic Cemetery Beautification Project”: Discussion/Review/Action.
10. A Resolution Authorizing Transfer of Funds: Rescind Resolution No. 2025-02-11. Discussion/Review/Action
11. A Resolution Authorizing Transfer of Funds: Resolution No. 2025-03-11-2. Discussion/Review/Action.
12. Cal Plant Bankruptcy Negative Apportionment: Rescind Resolution No. 2025-02-28. Discussion/Review/Action.
13. Cal Plant Bankruptcy Negative Apportionment Resolution No. 2025-03-11. Discussion/Review/Action.

1. **Old Business:**
2. RMAP 2024-2025: Completed application was submitted on 02/14/2025.
3. **Close session:**
4. Employee Reviews – Grounds Foreman. *(Gov. Code § 54957)*.
5. **Return to open session:**
6. Employee actions.
7. **Trustee Discussion and Comments:**
8. **Upcoming Conferences/Training:**
9. District Manager will be attending the CAPC Annual Conference, March 13th - 15th, in Monterey, CA.
10. **Adjournment:**

This Agenda was posted on this 7th day of March 2025 by Staci K. Buttermore, District Manager.

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