

**ORLAND CEMETERY DISTRICT, GLENN COUNTY, CALIFORNIA  
BOARD OF TRUSTEES  
RESOLUTION NO. 2025-02-11**

\*\*\*\*\*

**A RESOLUTION AUTHORIZING TRANSFER OF FUNDS**

**WHEREAS**, the Board of Trustees of the Orland Cemetery District has determined that there is a need for additional funding in the following object codes due to the increased cost of services and supplies: **Clothing & Personal Supplies**, budget object code 03110 in the amount of **\$1,000.00**; **Communications**, budget object code 03120 in the amount of **\$1,000.00**; **Maintenance-Equipment**, budget object code 03170 in the amount of **\$4,000.00**; **Maintenance Structures & Improvement**, budget object code 03180 in the amount of **\$3,000.00**; **Office Supplies**, budget object code 03220 in the amount of **\$1,000.00**; **Mileage**, budget object code 04294 in the amount of **\$1,000.00**; **Utilities**, budget object code 04300 in the amount of **\$2,000.00** and **Administrative Expense**, budget object code 05700 in the amount of **\$1,000.00**.

**WHEREAS**, the amounts of \$14,000.00 are to be appropriated in the 2023-2024 budget; and

**WHEREAS**, the District has sufficient reserves, 09900, to cover the transfer amount needed;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Orland Cemetery District hereby authorizes the transfer of funds:

1. The amount of **\$1,000.00** is to be appropriated from Contingency, object code 09900, and deposited into budget object code **03110 Clothing & Personal Supplies**.
2. The amount of **\$1,000.00** is to be appropriated from Contingency, object code 09900, and deposited into budget object code **03120 Communications**.
3. The amount of **\$4,000.00** is to be appropriated from Contingency, object code 09900, and deposited into budget object code **03170 Maintenance Equipment**.
4. The amount of **\$3,000.00** is to be appropriated from Contingency, object code 09900, and deposited in budget object code **03180 Maintenance Structures & Improvement**.
5. The amount of **\$1,000.00** is to be appropriated from Contingency, object code 09900, and deposited in budget object code **03220 Office Supplies**.
6. The amount of **\$1,000.00** is to be appropriated from Contingency, object code 09900, and deposited in budget object code **04294 Mileage**.
7. The amount of **\$2,000.00** is to be appropriated from Contingency, object code 09900, and deposited in budget object code **04300 Utilities**.
8. The amount of **\$1,000.00** is to be appropriated from Contingency, object code 09900, and deposited in budget object code **05700 Administrative Expenses**.

**THIS RESOLUTION** was passed and adopted by the Board of Trustees of the Orland Cemetery District at a regular meeting thereof held on February 11, 2025 by the following vote:

AYES: ( )

NOES: ( )

ASENT OR ABSTAIN: ( )

ATTEST: ( )

---

Staci Buttermore, Secretary  
Orland Cemetery District

---

Rick Beale, Chairperson  
Orland Cemetery District

BUDGET NUMBER \_\_\_\_\_  
 DATA ENTRY INITIALS \_\_\_\_\_

**COUNTY OF GLENN**  
**REQUEST FOR APPROPRIATION OR TRANSFER OF FUNDS**

Department Name: ORLAND CEMETERY DISTRICT

**Narrative:** The Board of Trustees of the Orland Cemetery District has determined that there is a need for additional funding in the following object codes due to the increased cost of services and supplies.

Org. Key	Object	Account Description	Beginning Budget	Change Increase (Decrease)	Revised Budget
06050000	03110	Clothing & Personal Supplies	1,500.00	\$1,000.00	2,500.00
	03120	Communications	5,900.00	1,000.00	6,900.00
	03170	Maintenance Equipment	8,000.00	4,000.00	12,000.00
	03180	Maintenance Structures & Imp.	4,000.00	3,000.00	7,000.00
	03220	Office Supplies	4,000.00	1,000.00	5,000.00
	04294	Mileage	1,000.00	1,000.00	2,000.00
	04300	Utilities	13,000.00	2,000.00	15,000.00
	05700	Administrative Expense	13,200.00	1,000.00	14,200.00
	09900	Contingency	20,000.00	(14,000.00)	6,000.00

Signature of requesting official \_\_\_\_\_  
 Staci Buttermore, District Manager

Date \_\_\_\_\_

To Board of Supervisors: There are sufficient balances available to meet this transfer request in the amount of: _____ _____ Department of Finance	
Action of Board of Supervisors: Date of Approval: _____	Attest: Clerk of the Board by: