

ORLAND CEMETERY DISTRICT

July 9, 2024

9:00 A.M.

I.O.O.F Cemetery

District Office / 3900 County Road "P" Orland, California 95963

AGENDA

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of a least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for public identification purposes only and will not necessarily be considered in indicated order. Details concerning agenda items are available for public reference during normal business hours at the District Office.

1. Call to order:

2. Pledge of Allegiance:

3. Roll call:

4. Public comment on any agenda item – Open or Closed:

The Board of Trustees of the Orland Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding Chairman and identify themselves for record. The presiding Chairman may, in the interest of time and good order, limit the length of public comments and presentations.

5. Consent Calendar:

- A. Approval of May 2024 Monthly Expenditures/Claims:
- B. Approval of June 11, 2024, Board Meeting Minutes:

6. Information Items:

- A. Managers Monthly Report:
 - 1. Incidents/Safety Report:
 - 2. Correspondence: 2024 SGMA Fee – Glenn Groundwater Authority
 - 3. Grounds & Maintenance Report:
 - 4. Old Business Updates:

7. New Business/Future Agenda Items:

- A. Approval Resolution No. 2024-07-09-02 Authorization of Signature on County Claim Forms:
- B. Approval Resolution No. 2024-07-09-03 Payroll Authorization:
- C. Request from Fairman Memorials: Emailed dated 06.13.2024:
- D. PCA Annual Meeting – August 1-2,2024 – Grass Valley.
- E. CAPC – Annual Education Seminar – Friday, October 11, 2024:

8. Old Business:

- A. Approval Resolution No. 2024-07-09-01 Adopting 2024/2025 Budget:
- B. Discussion Orland Cemetery District 06/30/2023 Audit Update/Discussion:
- C. Ossuary Beautification Project Update:

9. Close session:

- A. Employee action (Employee Evaluations – District Manager & Office Manager).

10. Return to open session:

- A. Employee action resolution.

11. Trustee Discussion and Comments:

12. Staff Reports:

- A. Office Manager's Monthly Report:
- B. Sales, Burials and Deposits June 2024: (1) Full Burials (1) Disinterment and (3) Cremation Burials.
(1) Glue On's, (0) Niche, (2) Grave with Pre-Needs, (0) New Contract #, (0) Grave Sales, (1) Gazebo Rental and (7) Contract payments.

13. Adjournment:

This Agenda was posted this 2nd day of July 2024 by Staci K. Buttermore, Office Manager.

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