

ORLAND CEMETERY DISTRICT

March 14, 2023

9:00 A.M.

I.O.O.F Cemetery

District Office / 3900 County Road "P" Orland, California 95963

AGENDA

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of a least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for public identification purposes only and will not necessarily be considered in indicated order. Details concerning agenda items are available for public reference during normal business hours at the District Office.

1. Call to order:

2. Pledge of Allegiance:

3. Roll call:

4. Public comment on any agenda item – Open or Closed:

The Board of Trustees of the Orland Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding Chairman and identify themselves for record. The presiding Chairman may, in the interest of time and good order, limit the length of public comments and presentations.

5. Consent Calendar:

A. Approval of the February 14, 2023, Board Meeting Minutes:

B. Approval of January 2023 Monthly Expenditures/Claims:

6. Information Items:

A. Managers Monthly Report:

1. Sales, Burials, Deposit, Major Purchases.
2. Incidents/Safety Report.
3. Correspondence.
4. Grounds & Maintenance Report.

7. New Business/Future Agenda Items:

- A. RESOLUTION 2023-03-14 Appropriations Limit for Fiscal Year 2022-2023:
- B. Re-Appointment of Trustee Donnelley and Recognition of Appreciation of Service: Reappointed by the Glenn County Board of Supervisors on January 10, 2023 – 4 Year Term Expiring on January 4, 2027.
- C. FORM 700 Renewals: Distribute to Trustee’s for completion.
- D. RESOLUTION 2023-03-14-1 A Resolution Authorizing Transfer of Funds:
- E. Consideration of Notice of Intent for coverage by Golden State Risk Management Authority for Fiscal Year 2024-2025.
- F. Orland Cemetery District – Discussion to increase the interment per plot policy. (OCD Policy, Section D-Interment, Item 6B)
- G. Orland Cemetery District – Discussion regarding Resident & Non-Resident verification process.
- H. Orland Cemetery District: Summer Hours for Groundskeepers.

8. Old Business:

- A. Graves Cemetery Well Building Update:
- B. Glenn County Indigent Burial Program: Discussion regarding policy development.
- C. Barceloux-Tibessart Foundation 2023 Grant planning:
- D. Golden State Risk Management Authority: Risk Management Accreditation Program.
- E. Discussion Orland Cemetery District 06/30/2021 & 06/30/2022 Audit Update/Discussion:

9. Close session:

- A. None scheduled.

10. Return to open session:

- A. None scheduled.

11. Trustee Discussion and Comments:

12. Staff Reports:

- A. CAPC Annual Conference: March 23 – 25,2023
- B. PCA Meeting (In Person): March 23, 2023 – Seaside, CA

13. Adjournment:

This Agenda was posted this 6th day of March 2023 by Staci K. Buttermore, Administrative Assistant.

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